

**Town of Anderson  
P O Box 592  
Anderson, TX 77830  
936-873-3102**

**Karen McDuffie, Mayor  
Carnell Carrell, Alderman  
Harold Minor, Alderman  
Michael Casaretto, Town Attorney**

**Daryl Alford, Mayor Pro-Tem  
Kason Menges, Alderman  
Bessie White, Alderwoman  
Pam Johnson, Town Clerk**

**THE STATE OF TEXAS – TOWN OF ANDERSON – BE IT REMEMBERED, that on this the 11<sup>th</sup> day of June 2020, at 7:00 p.m., there was begun and holden a Regular Meeting of the Town of Anderson, Grimes County, Texas with the following members present:**

**1. Meeting called to order at 7:05 p.m.**

**Roll Call**

Karen McDuffie - Present

Harold Minor – Present

Carnell Carrell – Present (arrived at 7:55)

Michael Casaretto - Present

Daryl Alford – Present

Bessie White – Present

Kason Menges - Present

Pam Johnson – Present

**Marc Benton was present via Zoom. Kim Trapelino, Rocky Weller, Charles Borski & Will Borski were present.**

**Quorum established. Kason Menges provided invocation. Pledges recited.**

**Public comments: None**

**3. Consider and take action to approve the minutes of meeting on 5/14/20.**

**Motioned to approve Daryl Alford**

**Seconded by Harold Minor**

Daryl Alford – yes

Harold Minor – yes

Bessie White – yes

Carnell Carrell – Not present

Kason Menges – yes

**4. Consider and take action to approve the minutes of workshop on 5/28/20.**

**Motioned to approve Daryl Alford**

**Seconded by Kason Menges**

Daryl Alford – yes

Harold Minor – yes

Bessie White – yes

Carnell Carrell – Not present

Kason Menges – yes

**Bessie White requested to reopen approval of minutes for 5/14/20 to show that she was present via Zoom.**

**Motion by Daryl Alford to amend the minutes of 5/14 to show Bessie White was present via Zoom.**

**Seconded by Kason Menges**

Daryl Alford – yes

Harold Minor – yes

Bessie White – yes

Carnell Carrell – Not present

**5. Consider and take action to approve permit updates as discussed in permit workshop on 5/28/20**

**a. Commercial Construction/Remodel Permit**

- Non-refundable at top
- Strike permit #
- Add bullets 4 & 5 from mobile home permit
- Add dial 811 prior to digging
- No permit #

**b. Residential Construction/Remodel Permit**

- Non-refundable at top
- Strike permit #
- Add bullets 4 & 5 from mobile home permit
- Add dial 811 prior to digging
- No permit #

**c. Vendor Permit**

- No permit #

**d. Electrical Permit**

- Non-refundable
- No permit #
- Follow 2015 IBC

**e. Plumbing Permit**

- No plumbing permit

**f. Mobile Home Permit**

- Non-refundable
- No permit #
- Delete landowner info
- Bullet #5 2015 IBC
- I certify that I own the property or have permission of the landowner to place house on property

**Motioned by Daryl Alford to postpone approval of permits to July meeting.**

**Seconded by Bessie White.**

Daryl Alford – yes

Harold Minor – yes

Bessie White – yes

Carnell Carrell – yes (now present at meeting)

Kason Menges – yes

**6. Consider and take action to approve the list of claims and bills**

**Motioned to approve Carnell Carrell**

**Seconded by Daryl Alford**

Daryl Alford – yes

Harold Minor – yes

Bessie White – yes

Carnell Carrell – yes

Kason Menges – yes

**7. Consider and take action to approve refunds for Town Hall Rental cancellations due to COVID-19**

- Not needed, approved in the list of claims and bills

**8. Consider and discuss authorization to issue requests for proposals (RFPs) for administrative services and requests for qualifications (RFQs) for engineering services related to the Community Development Block Grant - Mitigation (CDBG-MIT) grant programs administered by the Texas General Land Office (GLO).**

Daryl Alford – yes

Harold Minor – yes

Bessie White – yes

Carnell Carrell – yes

Kason Menges – yes

**9. Obtain and discuss legal documentation from Town Attorney Michael Casaretto on the following:**

- Open records request - provided to Mayor on 6/9/20
- Lien documentation on Houston St abatement – provided on 6/11/20
- Contract for sewer operator – provided to Mayor on 6/9/20, hired Kenneth Nobles to take over for Rickey Wehmeyer, contract has been signed.

**10. Quarterly report from Anderson Water Company.**

- Due to an emergency, Kenneth Nobles could not be present. He will be here next month to give report. Mr. Nobles is requesting that a 30' path be mowed around the ponds once a month to help with levels.

**11. Updates from around town**

- Karen - introduced her sister, Kim Trapelino who is new to Anderson
- Daryl – plants are dying on Main St, need irrigation fixed
- Michael High speed rail is moving forward with plans to come through Grimes County

**12. Permit report – none to report**

**13. Enter closed session, if needed, to receive legal advice on matters related to issues in the town and personnel matters (Texas Government Code #551.071, #551.072, and #551.074). Entered closed session at 8:28 p.m.**

**14. Return to open meeting; take action on items discussed in closed session (Section #551.102). Returned to open meeting at 8:46 p.m.**

**15. Adjourn**

**16. Motioned to adjourn Carnell Carrell**

**Seconded by Harold Minor**

Daryl Alford – yes

Harold Minor – yes

Bessie White – yes

Carnell Carrell – yes

Kason Menges – yes

**Meeting adjourned at 8:50 p.m.**